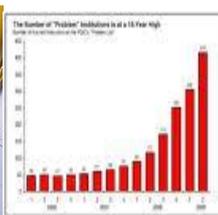




Serving Parish & Town
Councils in Kent

KENT ASSOCIATION OF LOCAL COUNCILS GOVERNANCE, PROCEDURES & TRANSPARENCY CONFERENCE 2018



DITTON COMMUNITY CENTRE
Thursday 8th February

INTRODUCTION

The Kent Association of Local Councils has a strong record in providing conferences that engage with evolving issues or help to consolidate numerous emerging themes often driven by new legislation.

We are therefore delighted to provide this inaugural conference that examines the key themes of governance, procedures and transparency for the first time in any depth from the perspective of local councils. The approach will be to look at strategic major developments in all these areas with a view to ensuring that we are meeting both the statutory requirements and the best practice.

The approach will be to explore how we can strengthen our understanding and deployment of Human Resources (employment law), Procedures & Process, Transparency and tackle destabilizing areas like Bullying and Harassment with the longer term aim of harnessing the value of developing solid Policies. In the past we have covered these areas through our regular conferences, modules and workshops and from both officer and member perspectives. However, the overall methodology here will be unique as the event is open to officers and members and the aspiration will be to draw these elements together to drive a modernizing and reforming agenda for Local Councils of all sizes and activity levels in 2018.

A final aim of the event will be to encourage networking with likeminded Councils that see new legislation and ways of working as a challenge but also an opportunity to become more proactive and confident. This will be worth pursuing in any case; but it's evident that Local Councils that are weak in these areas and do not address their resilience will be disadvantaged, as our tier becomes more significant with devolved powers and additional responsibilities.

Chairmen: Cllr Sarah Barker Chairman KALC

WELCOME to the KALC GOVERNANCE, PROCEDURES & TRANSPARENCY CONFERENCE 2018

9.30 am – Registration & Refreshments & Networking

9.50 am – Welcome: The Conference Chairmen: **Cllr Sarah Barker Chairman KALC**

10.00 am: **Mr. Ian Davison, Solicitor Surrey Hills LLP** outlines recent legal developments and looks at how Local Councils can improve their procedures.

[Includes extended question session]

11.25 am – Comfort break (no refreshments)

11.35 am: **Mr. Rob Evans, HR Services Partnership** explores the key elements for Local Councils from a HR perspective: professional recruitment, sound management, staff performance and what happens when things don't go smoothly?

12.30 – LUNCH & Networking

1.30 pm: **David Buckett, KALC Finance Consultant** reflects on the improvements in audit & transparency for Local Councils: where are we now and best practice in 2018

2.00 pm **Vicky Jacomb Came & Co** engages with improving LC insurance.

2.30 pm: **Steve Grainger CFIOSH, Director the Grainger Partnership Ltd** considers stress in the work place & managing aggression, bullying and intimidation.

3.15 pm – Comfort Break (no refreshments)

3.20 pm: **Allison Burton Clerk of Dover TC and Diana Baldwin RFO Dover TC** provide an overview of the policy driven Local Council: what are the advantages and disadvantages? Where are policies essential and best practice? Where can you source models and how are they best implemented and reviewed in the longer term?

4.15 pm – Closing remarks & 4.30pm - CLOSE

LOCATION

The venue is Ditton Community Centre near Maidstone. There is adequate car parking with free parking for 50 cars including disabled parking. Please see the Ditton Community Centre [www](http://www.dittoncommunitycentre.org.uk) for full details of location and facilities.

COST

£72.00 (£60 + £12.00 VAT) per delegate from Town and Parish Councils in membership of the Kent Association, **£120.00** (£100+ £20.00 VAT) per delegate from Councils NOT in membership of the Kent Association. The cost is inclusive of morning refreshments and a buffet lunch. Conference papers and Course materials will be distributed on the day.

VAT registration number is 509 7509 27

HOW TO APPLY

Complete the enclosed application online booking form and forward it to the Kent Association ideally with a cheque (but this can follow later) to reserve places. Course details and location maps will be sent to individuals in due course.

Booking is on a "first come first served" basis.

CHEQUES PAYABLE TO: "KENT ASSOCIATION OF LOCAL COUNCILS"

Last date for booking is **Monday 5th February** unless the course becomes full before then. **No refunds for cancellation after that date.** Last minute bookings will be accepted if space available.

FUTHER DETAILS

Further details are available from:

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